

Board Meeting
Thursday, May 24, 2007
10:00 AM, 4th Floor Auditorium

Members Present:	Lem Stewart Linda Cage Battalion Chief Tracy Hanger Phil Heins Pat Shumate	Denise Smith Captain John Furlough Bobby McAvoy Fred Vincent Sheriff Fred Newman
Remote	Southwest Virginia and Pokey Harris Valley Piedmont and Chris Hardesty	Roanoke and Donna Brown
Members Absent:	Robert Woltz, Jr. Chief Ed Frankenstein	David Von Moll
Staff Present:	Steve Marzolf, ISP Director Dorothy Spears-Dean, PSC Coordinator N. Jerry Simonoff, IT&IES Director	Sam Keys, Regional Coordinator Terry Mayo, Administrative Assist.

1. CALL TO ORDER

Mr. Stewart called the meeting of the Board to order at 10:00 a.m. He welcomed everyone.

2. APPROVAL OF APRIL 16, 2007 MINUTES

Mr. Stewart called for approval of the April minutes as written. Captain Furlough made a motion that the minutes be approved for April, and Sheriff Newman seconded the motion. The motion was approved; 9-0-0 (Mr. Heins arrived late after this vote).

3. FINANCIAL REPORT

Ms. Spears-Dean addressed the Board. Ms. Spears-Dean presented the financial report (see attached report). The ending fund balance is now \$13,115,905.07. Ms. Spears-Dean asked if there were any questions, and there were none.

4. CMRS MONTHLY STATUS SUMMARY

Ms. Spears-Dean addressed the Board and referred them to the monthly status summary. Ms. Spears-Dean informed the Board that the figures have not changed at all since the last board meeting which was a month ago. (See Attached Spreadsheet). Ms. Spears-Dean said that the figures may not be accurate as we may have one or two Carriers who may be late and have not reported. Ms. Spears-Dean also informed the Board the Regional Coordinators will continue to update information received from the Carriers

5. ANNUAL REVIEW OF GRANT GUIDELINES

Mr. Fred Vincent, Chairman of the Grant Guidelines Committee, briefed the Wireless Board on the annual review of the grant guidelines. The Committee met and had several recommendations for changes to the grant funding guidelines. (See Attached Slide Presentation.) A discussion of the changes took place and a motion was made to approve the Committee's recommendation to changes to the "PSAP Grant Funding Guidelines" for Fiscal Year 2009. Mr. Vincent made the motion, and Ms. Denise Smith seconded the motion. The motion was approved; 10-0-0

6. FY09 GRANT CYCLE

Mr. Fred Vincent informed the Board that the Grant Committee came up with funding level "tiers" for the FY09 Grant Cycle. The six "tiers" will be used to determine the order of funding for grant applications (see Attached Slide Presentation). The Committee is also encouraging "Consolidation" of smaller PSAPs for funding priorities. Mr. Vincent made a motion that the Board approve the Committee's recommendation. Mr. Pat Shumate seconded the motion; motion approved 10-0-0.

7. GRANT PROGRAM FUND BALANCE

Dorothy Spears-Dean addressed the Board on staff's recommendation on the dispensation of the fund balance. There is still \$9.6 million outstanding in the fund balance. After subtracting all outstanding grant awards, this leaves an approximate balance of 2.9 million. The recommendation was to carry this balance forward into FY 09. Ms. Spears-Dean said that staff is suggesting measuring the statewide need from this balance and coming up with "benchmarks." This approach is supported by the Grant Committee. Staff will develop a strategic approach for wireless and beyond to assess the state's readiness among Virginia PSAPs for new technological call delivery beyond those currently available with wireless E911. This assessment will be conducted through a benchmark process. Staff will determine what the benchmark process is. (See Attached Presentation Slide). Dorothy Spears-Dean also informed the Board that staff has been directed to seek answers to questions such as long-term equipment replacement needs – developing state contracts for 911 equipment replacement. The Committee is also looking at guidance for immediate need issues. Lem Stewart congratulated staff and the Committee on the "Benchmark," and said it is a good project and well organized. Mr. Stewart asked for a motion to approve the Committee's recommendation on establishing a 'benchmark' project. Mr. Vincent made a motion, and Ms. Denise Smith seconded the motion. The motion was approved; 10-0-0.

8. AUTOMATED GRANT APPLICATION

Dorothy Spears-Dean briefed the Board on the “Automatic Grant Application.” The announcement of the upcoming Grant Cycle will be around July 1, 2007. Ms. Spears-Dean referred everyone to the Grant Application Workflow diagram (see attached). Mr. Stewart thanked Ms. Spears-Dean for the update. Mr. Stewart requested that the names of the Grant Committee Members be listed on the new web-site.

9. UPDATE OF WIRELESS ACCURACY TESTING

Dorothy Spears-Dean informed the Board that the FCC may consider a declaratory ruling that would establish that E911 location compliance is to be measured at the PSAP level. Ms. Spears-Dean asked Mr. Steve Marzolf to address the Board on this issue. Mr. Marzolf addressed the Board and gave them an update. Mr. Marzolf informed the Board that the FCC will act on this issue at its May 31, 2007 meeting.

10. OLD BUSINESS

Mr. Stewart welcomed and introduced the newest Board Member, Mr. Phillip Heins. Mr. Heins term began in March, and he represents the PSAP community.

11. NEW BUSINESS

CMRS Subcommittee Report – Dorothy Spears-Dean said there was only one item to report. Cingular is now doing business as AT&T and submitted revised funding requests for FY 07 and FY 08. The Subcommittee met and reviewed the recommendation and is recommending approval of the revised submission. Captain Furlough made a motion that the Subcommittee’s recommendation be approved. Pat Shumate seconded the motion; all approved 10-0-0.

12. ADJOURNMENT OF MEETING

Mr. Stewart informed the Board that there is a conflict with the schedule of the next two meetings. The July meeting has been cancelled, and the September meeting will need to be rescheduled and held sometime before the October 1 deadline to discuss the Annual Report. It was suggested that the September meeting be held in Roanoke during the “Interoperability Conference – Week of September 24, 2007 since many of the Board members and Wireless Community will be attending that Conference. Captain Furlough made a motion to have the meeting in Roanoke, and Sheriff

Newman seconded the motion. All approved; 10-0-0.

Mr. Stewart thanked everyone for coming, and asked for public comments and discussion. There were none. Mr. Stewart called for the motion to adjourn the meeting. All approved; 10-0-0, and the meeting was adjourned at 11:30 AM.

Respectfully Submitted:

(Date)